



Ashton Hayes and Horton cum Peel Parish Council

To the Members of Ashton Hayes and Horton-cum-Peel Parish Council: You are hereby summoned to attend the Parish Council Annual (First) Meeting on Monday 11th May 2026 at 7.15pm to be held in the Parish Room, Golden Lion Community Hub, Kelsall Rd, Chester CH3 8BH for the transaction of the business set out below.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
Public Bodies (Admission to Meetings) Act 1960

Signed *Trudy Ryall-Harvey*

Clerk

07/05/2026

AGENDA

1.	ELECTION OF CHAIR AND VICE-CHAIR	<ol style="list-style-type: none"> Election of Chairman Election of Vice-Chairman Councillors to sign their Acceptance of Office 	Chair
2.	APOLOGIES	With explanation	
3.	DECLARATION OF INTEREST	Members to declare any interest under the following categories: pecuniary, outside bodies and family, friend or close associate.	Chair
4.	EXCLUSION OF PRESS AND PUBLIC	<p>Council is asked to discuss excluding the Press and public for any item listed on the below Agenda.</p> <p><i>The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.</i></p>	Chair
5.	PUBLIC PARTICIPATION	<p>Reports on matters of public concern affecting the Parish. (max. of 5 mins per person unless prior agreement with Chair)</p> <p><i>This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or making comments on matters affecting Ashton Hayes and Horton-cum-Peel. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.</i></p> <p><i>N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119</i></p> <ol style="list-style-type: none"> Including email communications from the public 	Chair Clerk
6.	EXTERNAL MATTERS	1. Any external matters received since the agenda was circulated.	Clerk/Chair
7.	MINUTES	To approve the minutes of the Parish Council meeting held on 13 th April 26.	Chair
8.	ACTIONS	To note actions listed and receive additional updates on items not otherwise covered on the agenda.	Chair
9.	PLANNING	To note planning applications as listed on the planning register, including comments submitted since the last meeting and enforcement matters.	Chair
10.	ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2025-26	<ol style="list-style-type: none"> To review the End of Year Summary Report for 2025-26. To note the Annual Internal Audit Report. To review and complete the Annual Governance Statement. To review and sign the Accounting Statement. To agree the signing of the Exercise of Public Rights 	Chair Chair Chair Chair Chair
11.	ACCOUNTS	<ol style="list-style-type: none"> To approve the Cashbook Out-turn Year to Date. Insurance Renewal – to review and approve the payment. Internal Audit Report – to note the comments and agree actions required. To approve the payments that can be made in between meetings for 26-27. To note income received and payments made or for approval. 	Clerk Clerk Clerk
12.	GOLDEN LION	To receive a verbal update from the Community Benefit Society.	HD

13.	HIGHWAYS	Speeding Update – to review a verbal update on issues raised since the last meeting.	SE
14.	ENVIRONMENT	Pink Poo Campaign – to receive a verbal report following the recent Campaign.	PV
15.	PARISH COUNCIL MATTERS	1. To agree the roles and responsibilities for the Parish Councillors for 2026-27. 2. To agree the schedule of meetings for 2026-27.	Chair Clerk
16.	AROUND ASHTON	To consider any items for inclusion in next edition of Around Ashton.	PV/ BC
DATE OF NEXT MEETING		To be agreed.	



Ashton Hayes and Horton cum Peel Parish Council

MEETING MINUTES

**Monday 13th April 2026, at 7.15pm in The Parish Room, Golden Lion
Community Hub, Kelsall Road, Chester CH3 8BH.**

Present: Cllr R Arnold
Cllr B Craven
Cllr I Dossett
Cllr S Eadie
Cllr R Kinsey
Cllr I Ridgley
Cllr P Mitchell - Chairperson

Clerk: Mrs T Ryall-Harvey
Members of the Public: 0

APOLOGIES: Apologies were received and accepted from Cllr P Varey due to a previous engagement and Cllr H Deynem (Ward Councillor).

DECLARATIONS OF INTEREST – Cllr Ridgley declared a disclosable pecuniary interest in items relating to Ashton Hayes Sports and Recreation Association and undertook not to participate in any discussion or vote on the matter and agreed to leave the room unless the Chairman granted him a dispensation when this item was discussed.

Cllr Kinsey declared a disclosable pecuniary interest in planning application 26/00339/FUL (Peel Hall) and undertook not to participate in any discussion or vote on the matter and agreed to leave the room unless the Chairman granted him a dispensation when this item was discussed.

Cllr I Dossett declared a non-pecuniary interest in planning application 26/00815/FUL - Peel Hall and undertook not to vote on the matter.

EXCLUSION OF PRESS AND PUBLIC – Cllr Mitchell proposed that item 13.3 – Staffing Committee should be discussed with the exclusion of the press, public, and clerk. Seconded by Cllr Dossett and unanimously **RESOLVED 25/081**.

PUBLIC PARTICIPATION

- Cllr Eadie confirmed that the speed vans have been seen a number of times on Church Road. He has received feedback that residents are parking in front of the van and people are flashing drivers to warn them. It was confirmed that warning drivers is an offence of interfering with police work.
ACTION: Cllr Eadie undertook to speak to Cllr Varey about contacting the school to ask that parents park considerately and not in front of the van.
- Cllr Arnold sought clarification as to whose responsibility it is to keep hedges trimmed back along public footpaths. Cllr Dossett confirmed that it was the landowner's responsibility.
- Cllr Craven reported that a road closure notice was up by Delamere Forest due to the road being closed at Norley/Hatchmere. The wording of the sign is unclear.
ACTION: It was agreed that a letter to UU should be sent to ask for the sign to be clear as to where the actual road closure is.

- Cllr Dossett reported that all batteries had been replaced on the millennium footpath and thanked Mr Wolveridge for his assistance with this.

EXTERNAL MATTERS

- PSCO update and meeting with Neil Fagan – it was reported that correspondence had been received confirming the new PCSO for the area as James Hannath. It was also reported that correspondence had been received from Chief Inspector Paul Fagan (Chester LPU Commander), outlining the new structure. A virtual meeting had been organised and was attended by the clerk.
- CWaC have some money allocated for the Ashton Hayes Cricket Club – located off Church Road –CWAC have been in touch seeking clarification as to whether there is a cricket governing body and field in the area, as they had money allocated for Ashton Hayes Cricket Club.
ACTION: Clerk to respond to CWaC suggesting that the monies should be allocated to AHSRA as they have some cricket facilities.

ACCEPTANCE OF MINUTES.

It was proposed by Cllr Dossett and seconded by Cllr Craven and unanimously **RESOLVED 25/082** that Cllr P Mitchell, as Chairperson, sign the minutes of the Parish Council meeting of 9th March 2026 as a true and correct record.

ACTIONS SINCE LAST MEETING

The Action List dated 9th March 2026 was circulated with the agenda for the attention of Parish Councillors.

- Hedges in Ashton Hayes – it was reported that CWaC had been in contact with the residents of the two hedges that remained overgrown and one of the hedges had now been resolved. CWaC were starting section 154 (Highway Act) proceedings against the owner of the remaining hedge.
- Streetlights – Cllr Craven confirmed she had reported one streetlight in Dunns Lane, which has now been resolved. Cllr Dossett had previously reported in February, two streetlights in Peel Hall Lane, for which the action remains outstanding.
- Residents Survey Questions relating to the distribution of the Residents Survey were brought to the meeting and it was agreed:-
 - When should the survey be circulated? Suggested release date was 5th May (beginning of May)
 - How should the survey be circulated? it was agreed that it should be circulated along with 'News from the Pews' since every household in the village receives a copy. This normally goes out at the beginning of May.
 - How long should the survey be live? It was agreed that two weeks should be sufficient, with a reminder after one week and another reminder 48 hours before the closing date. Reminders to be via NextDoor and posters, where possible.
ACTION: Cllr Ridgley to speak to the village shop about the completed surveys being left at the shop.
 - When should the names be drawn for the prize? It was agreed that names to be drawn at the June Parish Council Meeting (suggested voucher to be for Community Owned shop/community hub)

- Clerk had contacted LLFA to gain a better understanding of the current resident's flood alleviation measures scheme that they are consulting residents about.
- Cllr Dossett reported on communications with David Brown of the Environment Agency regarding monitoring of the water level/flow when it exceeds the capacity of the culvert. The Environment Agency has received a quote for an early warning system, and they are now looking for funding.
- Cllr Varey provided a verbal update from the PROW officer in relation to the ongoing closure of footpath AHFP6 Ref: GS63217925 due to Badger holes. CWaC have instructed their contractor to make the dormant badger holes safe by laying trench boards on the holes in order to get the path reopened as soon as possible. They will then discuss with the Ecologist a recommendation to construct tunnels for the live sets as he has advised that relocation was not an option.
ACTION: Report to CWaC that the closed footpath signs are down and the footpath is in regular use by walkers.
ACTION: Clerk to ask for a meeting with the PROW officer and landowner.

The following items were reported and closed on the action list:

- Pay invoices
- Put minutes on website
- Submit response to Planning application 26/00339/FUL & 26/00373/OUT.
- Information about planning application 26/00373/OUT had been shared on NextDoor, Facebook and the PC website
- Grant Process for 2025-26 – paperwork received from Ashton and Mouldsworth Village Hall and the grant process for 2025-26 had now been completed

All other actions remain outstanding and will be brought to future meetings.

PLANNING

The council noted the Planning Register as circulated at the meeting dated 31/03/2026.

It was noted that the following planning application has been received since the last meeting:

- 26/00815/FUL - Peel Hall Gongar Lane Mouldsworth Chester CH3 8AY - Retrospective change of use of building from agriculture to commercial stud use.

It was noted that the following planning application has been received since the circulation of the agenda:-

- 26/00966/CAT – Ivydene, Kelsall Road, Ashton Hayes, Chester CH3 8BH – Holly Tree – Removal/felling due to concerns about contact with the neighbouring property garage roof and concerns about roots affecting the foundations of a small brick outbuilding on the owner's property over time. Intend to replace the Silver Birch but in a more suitable location. – the Parish Councillors wished to **support** this application.
- 26/00898/FUL - 4 Old Hall Court Ashton Hayes Chester CH3 8BS - Installation of two dormers both side elevations to first floor and application of render.

ACTION Cllrs Craven and Dossett to review

ACCOUNTS

Cashbook & Outturn

The year-to-date Cashbook and Outturn reports were provided to the meeting dated 31/03/2026. These were accepted subject to amending the Outturn Report (updating the total variances, updated cash in bank and update comments for the year).

Bank Reconciliation

RESOLVED 25/083 that the end of year bank reconciliation and bank statements dated 31/03/2026 were provided to the meeting, reviewed, and accepted and were signed by Cllr Kinsey.

To note income received and expenditure paid out since the last meeting.

Proposed by Cllr Dossett and seconded by Cllr Craven and unanimously **RESOLVED 25/084** that the council note and accept the income and expenditure presented to the meeting for approval as set out below:

Income received since the last meeting for noting:				Gross Amount	Comment
14/03/2026	Skipton			£48.36	Compound Interest
13/03/2026	HMRC VTR			£2,127.86	VAT Rebate for 2025-26
09/04/2026	CWaC			£19,760.00	Annual Precept Payment
Payments made between meetings for noting:					
17/03/2026	CHALC			£35.00	Training - Procurement
17/03/2026	The Golden Lion			£199.00	Refreshments for Parish Meetings
17/03/2026	The Golden Lion			£42.45	Chairman's Allowance
Payments not yet made for approval:-					
Payable to	Net Amount	VAT	Gross Amount	Comment	
Mrs T Ryall-Harvey	£83.85	£11.00	£94.85	Clerk's Expenses	
HMRC	£215.13	£0.00	£215.13	PAYE	
CHALC	£323.60	£0.00	£323.60	Affiliation Fees for 2026-27	
Mrs K Lloyd	£60.00	£0.00	£60.00	Annual Internal Audit	
Mrs T Ryall-Harvey	£635.24	£0.00	£635.24	Salary Tax Point 1	

GOLDEN LION COMMUNITY BENEFIT SOCIETY – Cllr Mitchell reported that the Parish Council had received a draft of a three-party agreement between AHSRA, AHPC and AHCHL for the storage of the Parish Council's property in the Plant Room of AHSRA's Pavillion at Queen Elizabeth II Recreation Field. Cllr Ridgley suggested that the space be viewed by the Parish Council.

ACTION: Cllr Mitchell and Cllr Dossett to discuss directly with John Hurst any amendments that the Parish Council require to the agreement.

HIGHWAYS

Speeding Update – Cllr Eadie reported that he had received three quotes for a replacement SID machine. Cllr Eadie sought confirmation that SID on a pole would be acceptable and if it would be possible for Parish Councillors to move them between locations.

Cllr Eadie recommended that a Modula SID be purchased and two locations be prioritized, on Church Road and outside AHSRA.

ACTION: get quote for two pole mounted solar SID machines.

ACTION: seek confirmation from Police Traffic Officer if pole mounted SID machines would be acceptable.

CLlr Eadie Proposed that if the project comes back costing £10,000 or less, excluding VAT (or less for two pole mounted SID's) then, subject to approval of pole locations and the cost of installing the poles being included within this figure, this project should move ahead. This was seconded by CLlr Dossett and unanimously **RESOLVED 25/085**.

It was also agreed that the PC would also try to borrow a SID machine, for specific times throughout the year, to cover the smaller roads in the village.

ENVIRONMENT

Flooding – no update.

Hedging Survey – covered earlier in the meeting.

PARISH COUNCIL MATTERS

Policies - the list of policies were reviewed, and volunteers sought to review and bring back to the next meeting any recommendations for amendment.

Anti-Harassment & Bullying Policy	No-changes
Communications Protocol Policy	No-changes
Community Engagement Policy	Amended policy circulated around the Parish Council for agreement
Complaints Policy	Amended policy circulated around the Parish Council for agreement
Equality, Diversity, and Inclusion Policy	Amended policy circulated around the Parish Council for agreement
Grant Award Policy	No-changes
Health & Safety Policy	Amended policy circulated around the Parish Council for agreement
Information and Data Protection Policy	Amended policy circulated around the Parish Council for agreement
Information Retention and Archiving Policy	Amended policy circulated around the Parish Council for agreement
Investment Policy	No-changes
Privacy Policy	No-changes
Reserves Policy	No-changes
Scheme of Delegation Policy	No-changes
Staff Absence Policy	No-changes
Training and Development Policy	No-changes
Volunteer Policy & Procedures	Changes proposed and circulated around the Parish Council for agreement prior to the meeting
Zero Tolerance Policy	No-changes
Website Accessibility Statement	No-changes

Disciplinary Procedures	No-changes
Financial Regulations	No-changes
Planning Committee	No-changes
Publication Scheme	Changes proposed and circulated around the Parish Council for agreement prior to the meeting
Staff Grievance Policy & Procedures	Links updated otherwise no changes
Standing orders	Changes proposed and circulated around the Parish Council for agreement prior to the meeting
Staffing Committee	No-changes

It was therefore proposed by Cllr Dossett, seconded by Cllr Craven, and unanimously **RESOLVED 25/086** that the policies with the amendments that had been circulated be adopted. They would be reviewed again in 2027.

Scarecrow Trail – It was confirmed that the Golden Lion was going to run the Scarecrow Trail this year. The theme will be a choice between the World Cup football or World cup countries. That way people can either do a football themed one or a geographically/culturally themed one. It was confirmed that Cllr Kinsey would supply straw again for anyone that would like it.

AROUND ASHTON

Items for inclusion in the next Around Ashton were:-

- Lions – Message in a bottle - PM
- Speeding Update - SE
- Electricity – Scottish Power - ID
- Pink Poo – update PV
- Openreach – update PV
- Giant Hogweed – make residents aware RA
- Flood Update – ID – depending on if there is anything positive to update.
- Footpath closure – remind people if it is still closed - PV

It was noted that all articles needed to be returned to Cllr Varey by 4th May 2026 for any PC written articles and 8th May 2026 for all other articles.

DATE OF NEXT MEETING

The next meeting of the Parish Council will take place on Monday 11th May 2026 at 7.15pm in the Parish Room, Golden Lion Community Hub, Kelsall Road, Ashton Hayes CH3 8BH.

Meeting closed to Press, Public and Clerk.

Staffing Committee The Chair explained that the staffing committee had discussed the idea of offering a contributory Pension Scheme to the Clerk. It was explained that if an employee earns more than £10,000 per annum, the employer is obliged to offer 'auto enrolment' into a pension scheme. Although the pay received from the Clerk's role as the Ashton Hayes and Horton cum Peel clerk does not yet exceed this figure, the Staffing Committee had agreed that, subject to the agreement of the full Council, the Parish Council as a good employer, should offer such a scheme. The recommendation was for a 5% contribution from the Clerk, matched by the same from the

Council. NEST pensions would offer such a scheme which would not be expected to cost the PC more than an additional £500 per annum. The Parish Council unanimously **RESOLVED 25/087** agreed to the recommendation.

ACTION: Chair to advise the Clerk of the agreement of the recommendation and to liaise on the setting up of the scheme

The meeting closed at 21.48

Signed:.....

Dated:.....

ACTION LIST

Action:	Undertaken by	Status
Public Participation: <ul style="list-style-type: none"> - Monitor progress of the remaining hedge that CWAC are actioning. - Monitor CWaC actions to resolve reported faulty streetlights - Investigate further inconsiderate parking on Church Road in December – monitor - Speak to PV and ask him to speak to school about considerate parking when speed van is out. - Send letter to UU about clearer signage on road closure in Delamere Forest 	ID Cllr Craven/ Dossett Cllr Eadie Cllr Eadie Cllr Mitchell/Clerk	
External Matters: <ul style="list-style-type: none"> - Respond to CWaC regarding money allocated to the Ashton Hayes Cricket Club 	Clerk	Completed
Actions since last meeting: <ul style="list-style-type: none"> - Speak to AHMCS to see if the residents survey responses could be collated with them? - Report to CWaC that the closed footpath due to badger damage is open and being used. - Ask PROW Officer for a site meeting with the landowner prior to any work being undertaken. 	Cllr Ridgley Clerk Clerk	
Accounts: <ul style="list-style-type: none"> - Pay approved invoices - Put minutes on website 	Cllrs Dossett / Varey / Mitchell Clerk	Completed Completed
Planning:- Planning Committee to review Planning Applications:- 26/00815/FUL and 26/00898/FUL Submit response to 26/00815/FUL, 26/00966/CAT and 26/00898/FUL when available	Planning Committee Clerk	
Golden Lion Community Benefit Society: <ul style="list-style-type: none"> - Consult with AHSRA and AHCHL regarding the draft agreement for provision of storage space. 	Cllrs Mitchell & Dossett	
Environmental Matters: <ul style="list-style-type: none"> - Remind Cllr Deynem on all outstanding issues - Chase CWaC as to when the Section 19 report will be conducted for the 2024 flooding. - Chase with CWaC LLFA for an update as to when they would be applying for funding for the proposed additional pipe to remove water from Gongar Lane. - Create the early warning action group process as proposed at the recent resident's meeting. - Draft action plan for an Early Warning Action Group. - Cllr Mitchell and Cllr Varey to review the Community Resilience Plan. - Speak to EA to see if an early warning sensor can be fitted on the culvert – <i>send AA article to EA to prompt a response</i> - Double check if gullies that had been reported to CWaC have been actioned 	Cllr Deynem Cllr Deynem/ CWaC Cllr Mitchell Cllr Mitchel / I Dossett Cllr Mitchell / Cllr Varey Cllr Dossett Cllr Dossett	
Highways: <ul style="list-style-type: none"> - CWaC investigating the flooding on Peel Hall Lane. - CWAC to change the status of Shay Lane to be gated - Obtain quote for two pole mounted SID Machines - Seek confirmation from Police Traffic Officer if pole mounted SID machine would be acceptable in the locations that PC want - Report marketing signs on A54 and Ashton Lane, Ashton Hayes 	CWaC CWaC (S Bateman) Cllr Eadie Cllr Eadie Clerk	Ongoing Ongoing
PROW: <ul style="list-style-type: none"> - Reported PROW obstructions on AHFP6 Ref: GS632617925 - Badger holes by Baker Way path through Cllr Kinsey's Land CWAC PROW consulting with external Ecologist 	PROW officer	On-going
Parish Council: <ul style="list-style-type: none"> - Chase Golden Lion Community Benefit Society regarding registering a charge on the land that is currently used as the Car Park at the Golden Lion. 		On-going
Around Ashton: <ul style="list-style-type: none"> - 		

Edition	Publication Date	Deadline for Receipt of Articles			
Summer	Monday 1st June 2026	Friday 8th May 2026			
Autumn	Monday 31st August 2026	Friday 7th August 2026			
Winter	Monday 30th November 2026	Friday 6th November 2026			

Ashton Hayes Parish Council Planning Register 2022-23

Received	No.	Location	Description	PC Observation	Result
Tuesday 10th May 2022	PL421249347	Proposed new Agricultural Access to Village Farm, Church Road Ashton CH3 8AB	Reported lack of dropped kerb on entrance to new agricultural access to Village Farm.	Reported to Planning Enforcement	

Ashton Hayes Parish Council Planning Register 2023-24

8.	Fri 08 Sep 2023	Timadon Delamere Road Ashton Hayes Chester CH3 8AH	Relocation, extension and conversion of existing built form to create a single unit of holiday accommodation	Supported	Approved
	Fri 26 Jan 2024	Dunham Barn, Longley Lane, Kelsall CW6 0TG	The installation of a pole with camera's	Reported to Planning Enforcement	

Ashton Hayes Parish Council Planning Register 2024-25

	Mon 23rd Sep 2024	Ashwood Barn, Shay Lane Kelsall Tarporley CW6 0UT	Cement Mixers and large vehicles reported to attend the site on 20th Sept which PC believe may mean he is undertaking work prior to the appeal being agreed.		
	21/02/20 25	1 Brookside, Ashton Hayes CH3 8BZ	new 7+ft high fence erected along the boundary of 1 Brookside in Ashton Hayes.		

Ashton Hayes Parish Council Planning Register 2025-26

5.	Tue 02 Sep 2025	Peel Hall Gongar Lane Mouldsworth Chester CH3 8AY	Construction of an all weather horse exercise area with post and rail fencing as part of the existing equine business.	Neutral	Awaiting Decision
9.	Wed 19 Nov 2025	Land To The North of Delamere Lane Ashton Hayes Chester	Erection of a general agricultural storage barn	Neutral	Awaiting Decision

10.	Wed 10 Dec 2025	25/03942/PIP	Land at Delamere Road, Ashton Hayes, Chester	Construction of a dwelling house	Object	Awaiting Decision
	Tues 10 th Feb 2026	EN797218413	Field with barn on Knightwood land	Notification from Woodland Champions Club for small glamp site		
13.	Fri 16 Jan 2026	26/00135/FUL	Parish Room West End Ashton Hayes Chester CH3 8DG	Change of use from Parish Meeting Room to Residential Dwelling including addition of single window to front and rooflights	Supported	Awaiting Decision
14.	Mon 02 Feb 2026	26/00339/FUL	41 Peel Hall Lane Ashton Hayes Chester CH3 8DE	Side extension to existing bungalow and small change of use of land to residential curtilage.	Neutral	Awaiting Decision
15.	Wed 18 Feb 2026	26/00373/OUT	Land at Ashton Lane, Ashton Hayes, Chester	Erection of up to 16 no. dwellings (C3) and all associated infrastructure works	Response Submitted	

Ashton Hayes Parish Council Planning Register 2026-27

1.	Thu 26 Mar 2026	26/00966/CAT	Ivydene Kelsall Road Ashton Hayes Chester CH3 8BH	Holly tree - Removal/felling due to concerns about contact with neighbouring property garage roof and concerns about roots affecting foundations of a small brick outbuilding on our property over time. Intend to replant Silver Birch in a more suitable location.	Supported	
2.	Fri 20 Mar 2026	26/00898/FUL	4 Old Hall Court Ashton Hayes Chester CH3 8BS	Installation of two dormers both side elevations to first floor and application of render		
3.	Thu 12 Mar 2026	26/00815/FUL	Peel Hall Gongar Lane Mouldsworth Chester CH3 8AY	Retrospective change of use of building from agriculture to commercial stud use		

Clerk: Mrs T Ryall-Harvey
01/05/2026



Ashton Hayes and Horton cum Peel Parish Council

Clerk & RFO - Trudy Ryall-Harvey from 1st April 2025 - 31st March 2026

Email: clerk@ashtonhayesparishcouncil.gov.uk

Mobile: 07784 486 767

Information included:

Bank Reconciliation (below)

Significant variances explanation

Year End Accounts

Asset Register

Risk Assessment

Chairman for Year 2025-26

Peter Mitchell

Email: peter.mitchell@ashtonhayesparishcouncil.gov.uk

CASH BOOK

Balance brought forward	£39,949.74
PLUS: Receipts	£126,567.27
LESS: Payments	<u>-£130,386.45</u>
	£36,130.56

BANK

Barclays Current Account	£2,134.96
Barclays Deposit Account	£2,893.76
Skipton's Community Saver Account	<u>£31,101.84</u>
	£36,130.56

General Power of Competence: The Council adopted the General Power of Competence at their Annual Meeting on 15th May 2023, Resolution 23/008, page 88 of the Minutes

Parish Council Minutes are available at:- <https://ashtonhayesparishcouncil.gov.uk/meetings/>

Explanation of variances – pro forma

Name of smaller authority: **Ashton Hayes and Horton-cum-Peel** Parish Council
County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

	2024-25 £	2025-26 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	46,456	39,950					
2 Precept or Rates and Levies	18,770	19,920	1,150	6.13%	NO		
3 Total Other Receipts	3,175	106,647	103,472	3259%	YES		Increase of £103,472 due to the following:- + £1,231 VAT Recovery + £426 - Ward Members Contribution + £232 - Parish Rooms Insurance + £101,950 Sale of Parish Rooms TOTAL + £103,839 Decrease in payments received: - £211 - Interest - £154 - Other TOTAL - £365
4 Staff Costs	8,609	10,233	1,624	18.86%	YES		Increase of £1,624 due to clerk being awarded a payrise.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	19,842	120,153	100,311	505.55%	YES		Increase of £100,311 due to the following:- + £3,902 - Professional Services + £252 - General Services + £96,217 - Projects + £1,208 - VAT Rebate TOTAL + £101,579 Decrease in payments received: - £368 - Administration - £900 - Grants TOTAL - £1,268
7 Balances Carried Forward	39,950	36,131					
8 Total Cash and Short Term Investments	39,950	36,131					
9 Total Fixed Assets plus Other Long Term Investments at	268,876	7,501	-261,375	97.21%	YES		Reduction in Assets of £261,375 due to the sale of the Parish Rooms (on Asset register under replacement value of £247,716). And the following items being removed from the Asset Register as the Parish Council no longer owned them:- Induction Loop System - £800 Telephone Box - £1 Defibrillator - £1,380 SID Machine - £2,748
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)

Budget Element	Due Date	Calc. %	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2025-26 Actual	2025-26 Budget	Variance	Commentary
EXPENDITURE																		
Basic	Monthly		822	822	822	755	756	1,139	776	777	1,005	777	777	1,004	10,232	9,384	-848	Costs include VAT
Clerk & HMRC Tax Professional service	Yearly				1,050					214					1,264	1,300	36	Clerk averaged out / month
Insurance	Yearly		57												60	3		PC & Parish Rooms
Internal Audit	Yearly								252						252	0		
External audit Exemption	Yearly			144					127	21					318	0		reduction due to one member of staff from October payroll
Payroll Services	Monthly		2,915	1,970		150			1,930	380					8,000	656		Residual monies towards Legal Fees, Disbursement and Estate
Legal Fees	Monthly																	
General Services	Yearly		292	34	34	34	34	34		0			85		511	779	267	Donation Name - £800 per year in February.
Website	Yearly									0					0	0	0	Word Press Subscriptions for 1 year £2.3 - Concoke
Pub license	Yearly																	Transferred responsibility to paying Pub Licence to GLC
Room Hire	Quarterly		40	90	185			90	18					199	437	500	63	£20 for AHSA to hire Pavilion
Gardening	Quarterly							231							416	500	84	£40 to hire Church Hall
Admin & Expenses	Monthly		53	22	15	73	26	110	36	34	15	56	56	28	487	500	13	£259 to Parish Meeting costs
Expenses	Monthly														313	350	37	Clerk expenses e.g stationary, mileage, mobile phone, postage
Training	Yearly			25	72							25	55	100	43	50	7	Clerk Training £25
Chairmans allowance	1/2 Yearly														316	315	-1	Councillor Training BS
CHALC Memberships	Yearly		316												315	315	0	SLCC membership = £51
Other memberships	Yearly											40	11		47	35	-12	
Data Protection fee	Yearly			47											0	180	180	
Admin	Quarterly			261				312			293			237	1,103	1,500	397	£50 General Admin
Around Ashton Elections	Yearly			2,500											0	0	0	No PC election in 2025-26
General Grants	Yearly														2,500	2,500	0	£2,500 as per Action Plan for 2025-26
Projects	Yearly																	
Defibrillator	Bi-annual																	no allowance due to Community Group holding money toward
Community cleanup	Yearly																	replacement pads
Community Events	Yearly																	90 Refreshments
Planting	Yearly																	event not run in 2026
Flood Mitigation	Yearly																	Wildflower Seed - none purchased in 2026
Ad Hoc Beneficial Items (£137)	Yearly							360	20					600	980	660	-320	300 Sandbags provided by CWAC in 2026
Money taken from reserves to pay for Earmarked Projects	Yearly									100,000								£25 towards Poppy Wreath, £20 towards Zipites +5 x lamp post poplite @ £15, £600 Churchyard maintenance.
Community Hub Limited	Yearly																	
Parish Rooms Costings	Yearly																	
Inflation %	Yearly		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Provision of lease to AHCHL
Contingency % of above	Yearly		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Legal costs towards registering title deed and registering land to rear of PR
TOTAL CASH OUT			4,203	5,864	2,485	1,013	789	1,960	3,510	101,425	1,312	898	964	5,912	130,386	32,881	-97,505	* Items in Italics removed from contingency
RECEIPTS																		
Precept	Quarterly	4.50%	19,920												19,920	19,920	0	
Barclays Bank Interest	Monthly	1.35%	74	72	73	66	68	65	59	61	59	61	56	48	68	68	-125	
Skilton's Building Society Interest	Monthly														761	480	-281	
VAT recovery	Yearly							455						2,128	825	825	-1,303	
CWAC contribution	Yearly												372		0	0	-826	
Carryover from 2024-25	Yearly									380					0	0	0	
Monies taken from Reserves	Yearly																	
Parish Room Insurance	Yearly		2915	1,970		150			1930					3,740	11,085	11,140	55	50,550 contribution + Building Insurance - £300 credit on
Sale of Parish Room	Yearly				525					214					799	450	-289	Insurance due to sale of PR
Other	Yearly								101,950						101,950	0	-101,950	Sale of PR - Value unknown at this time.
TOTAL CASH IN			18,706	-3,823	-1,859	-797	-721	-1,412	100,490	-100,770	-1,139	61	428	2,197	137,653	32,883	104,770	
Transaction Cash flow															7,627	2		
EARMARKED FROM RESERVES																		
2025-26 Reserves at start of year																		
Parish Rooms			2,915	1,970		150		1,930		380				3,740	629	3,586		
Flood Relief, Defence & Mitigation															3,586	449		
SID Machine Ancillaries															3,012	4,394		
20mph Speed Reduction around Golden															5,000	19,920		
General Reserve															19,920	36,990		
Mid-term Election Expenses																		
Up to 1 years Precept Provision																		
TOTAL RESERVES																		
Cash in Bank			55,741	49,949	48,090	47,143	46,422	45,009	143,569	42,419	41,280	40,443	39,887	36,131	44,256			

ASHTON HAYES & HORTON-CUM-PEEL PARISH COUNCIL CASHBOOK - FINANCIAL TRANSACTIONS 2025-26

STATEMENT DATE	Description	Page	People	Professional Services	General Services	Admin & Expenses	Grants	Projects	VAT Reclaim	Receipts	Totals	Comments	Minuted No.
07/04/2025	Cheshire West and Chester Co	259								19,920.00	19,920.00	Annual Precept Payment	24/08/21
15/04/2025	Mrs T Ryall-Harvey	260				-52.60			-0.76		-53.36	Clerks Expenses	24/08/22
15/04/2025	Oliver & Co	260		-2,392.12					-522.80		-2,914.92	Professional Services	24/08/23
15/04/2025	CHALC	260				-315.51					-315.51	Affiliation Fees for 2025-26	24/08/24
15/04/2025	Phil Sanders	260		-57.00							-57.00	Internal Auditor	24/08/25
15/04/2025	Ashton Hayes PCC	260			-40.00						-40.00	Room Hire Costs	24/08/26
15/04/2025	Skiptons	267								73.70	73.70	Compound Interest	25/09/27
28/04/2025	Mrs T Ryall-Harvey	260	-750.07								-750.07	Clerk's Salary Tax Month 1	24/08/28
29/04/2025	HMRC PAYE	260	-72.04								-72.04	HMRC Payment Tax Month 1	24/08/29
12/05/2025	Siteground Hosting	270			-27.99				-5.60		-33.59	Monthly Website Hosting Fee	25/01/30
14/05/2025	Ashton Hayes Parish Rooms	267			-90.00						-90.00	Room hire Q1	25/09/31
14/05/2025	CHALC	268				-25.00					-25.00	Chair Training - P Mitchell	25/09/32
14/05/2025	Mrs T Ryall-Harvey	267				-21.10			-0.76		-21.86	Clerk's Expenses	25/09/33
14/05/2025	Oliver & Co	268		-1,646.25					-323.25		-1,969.50	Professional Services	25/09/34
14/05/2025	PQR Limited	267		-120.00					-24.00		-144.00	Payroll Services for April - Sept 2025	25/09/35
14/05/2025	Ashton Mouldsworth Village H	267					-800.00				-800.00	PC Grant for 2025	25/09/36
14/05/2025	Ashton Hayes PCC	267					-600.00				-600.00	PC Grant for 2025	25/09/37
14/05/2025	Parish Online	267			-215.00				-43.00		-258.00	Parish Online - Website Service	25/09/38
15/05/2025	Skiptons	270								71.50	71.50	Compound Interest	25/01/39
21/05/2025	Ashton Hayes Sports and Recre	267					-1,100.00				-1,100.00	PC Grant for 2025	25/09/40
28/05/2025	Mrs T Ryall-Harvey	268	-750.07								-750.07	Clerk's Salary Tax Month 2	25/09/41
29/05/2025	HMRC PAYE	268	-72.04								-72.04	HMRC Payment Tax Month 2	25/09/42
02/06/2025	Bank interest	270								29.01	29.01	Barclays Bank Interest	25/01/43
03/06/2025	Gallaghers Insurance	270		-1,049.81							-1,049.81	Parish Council Insurance for 2025-26	25/01/44
05/06/2025	Ashton Hayes Parish Rooms	270								524.90	524.90	Contribution towards Insurance to cover PR	25/01/45
10/06/2025	Siteground Hosting	275			-27.99				-5.60		-33.59	Monthly Website Hosting Fee	25/02/46
10/06/2025	Mrs T Ryall-Harvey	270				-74.60			-12.00		-86.60	Clerks Expenses	25/01/47
10/06/2025	Ashton Hayes Primary School	270				-261.00			-3.00		-261.00	Printing of Around Ashton	25/01/48
10/06/2025	Ashton & District Gardening Cl	270								72.64	72.64	Plants for Planters	25/01/49
15/06/2025	Skiptons	275			-182.18						-185.18	Compound Interest	25/02/50
28/06/2025	Mrs T Ryall-Harvey	270	-766.67								-766.67	Clerk's Salary Tax Month 3	25/01/51
29/06/2025	HMRC PAYE	270	-55.44								-55.44	HMRC Payment Tax Month 3	25/01/52
30/06/2025	ICO	275									-47.00	Data Protection Subscription	25/02/53
08/07/2025	Peter Robinson	275		-150.00							-150.00	Legal Searches for Parish Rooms	25/02/54
10/07/2025	Siteground Hosting	275			-27.99				-5.60		-33.59	Monthly Website Hosting Fee	25/02/55
15/07/2025	Skiptons	281								65.82	65.82	Compound Interest	25/03/56
16/07/2025	Mrs T Ryall-Harvey	275				-64.66			-8.81		-73.47	Clerks Expenses	25/02/57
28/07/2025	Mrs T Ryall-Harvey	275	-755.47								-755.47	Clerk's Salary Tax Month 4	25/02/58
11/08/2025	Siteground Hosting	281			-27.99				-5.60		-33.59	Monthly Website Hosting Fee	25/03/59
15/08/2025	Skiptons	281								68.15	68.15	Compound Interest	25/03/60
28/08/2025	Mrs T Ryall-Harvey	281	-755.67								-755.67	Clerk's Salary Tax Month 5	25/03/61
08/09/2025	Bank interest	281								29.08	29.08	Barclays Bank Interest	25/03/62
10/09/2025	Siteground Hosting	281			-27.99				-5.60		-33.59	Monthly Website Hosting Fee	25/03/63
10/09/2025	Mrs T Ryall-Harvey	281				-23.80			-1.84		-25.64	Clerks Expenses	25/03/64
10/09/2025	Ashton Hayes Primary School	281				-312.20					-312.20	Printing of Around Ashton	25/03/65
15/09/2025	Ashton Hayes Parish Rooms	288			-90.00			-360.00			-90.00	Room hire Q2	25/04/66
16/09/2025	Eos Bespoke Furniture	288								64.64	64.64	Refurbishment of Noticeboard outside Village Shop	25/04/67
16/09/2025	Skiptons	288								454.50	454.50	Compound Interest	25/04/68
24/09/2025	CW&C	288									-883.51	Ward Members Grant towards renovating Milestones	25/04/69
28/09/2025	Mrs T Ryall-Harvey	281	-883.51								-883.51	Clerk's Salary Tax Month 6	25/03/70
29/09/2025	HMRC PAYE	281	-255.50								-255.50	HMRC Payment Q2	25/03/71
13/10/2025	Royal British Legion	288						-16.67	-3.33		-20.00	Poppy Wreath	25/04/72
14/10/2025	Mrs T Ryall-Harvey	288				-50.60			-21.20		-50.60	Clerk's Expenses paid in error	25/04/73
14/10/2025	PQR Limited	288				-106.00			-127.20		-127.20	Payroll Services for Oct 2025 - March 2026	25/04/74
14/10/2025	Mrs T Ryall-Harvey	288				-81.99			-13.48		-95.47	Clerk's Expenses	25/04/75
14/10/2025	AH5RA	288							-3.00		-18.00	Room Hire	25/04/76
16/10/2025	Skiptons	294								58.91	58.91	Compound Interest	25/04/77
20/10/2025	Mrs T Ryall-Harvey									50.60	50.60	Refund of Clerk's expenses paid on 14-10-2025 in error	25/04/78



Ashton Hayes and Horton-cum-Peel Parish Council Asset Register 2026

Items	Date Purchased	Purchase Price	Replacement Value	Location
Land off Peel Hall Lane		£50		Leasehold purchase price at 14th July 1977
Wooden Noticeboard	2025	£720.00		1 x Outside Shop,
4 grit and salt bins	2013	£200.00		
1 outside bench (Marmax recycled plasti	2024	£567.60		(bottom of Grange Road)
1 outside bench (David Ogilvie - coated r	2023	£1,434.00		(corner of Gongar Lane & Church Road)
War Memorial	1920		£8,000.00 (Valued in 2019)	In Churchyard
2 Village signs/Planters	2012	£2,000.00		
2 x Storage Bins	2024	£638.95		Gongar Lane and Peel Crescent
1 Printer/Scanner	2016	£50.00		With Clerk
Laptop	2021	£413.57		With Clerk
2 x Salt Gritters/Spreaders	2023	£450.67		Ashton Hayes Primary School and Ashton Hayes and Mouldsworth Community Shop In ????
1 x Large foldable display board	donated	£0.00		
Community Clean-up Equipment		£354.72		Stored in ???
Resilience Box		£621.00		Stored in ???
Total Asset Value			£7,500.51	

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Ashton Hayes and Horton cum Peel Parish Council

PC Key Risks Assessment - 2026

RISK	IMPACT	LIKELIHOOD	MITIGATIONS
<ul style="list-style-type: none"> Parishioners not adequately represented 	M	L	<ul style="list-style-type: none"> Surgery session before PC meet PC can be contacted outside meetings via members
<ul style="list-style-type: none"> Parishioners not adequately informed and/or consulted 	H	L	<ul style="list-style-type: none"> PC agenda and minutes on parish website PC meetings open to public Around Ashton. Nextdoor. Facebook Specific surveys as and when required Extraordinary meetings for public arranged by the PC when necessary
<ul style="list-style-type: none"> PC acts outside of its authority 	H	L	<ul style="list-style-type: none"> Clerk advises Parish Councillors of any such risk as matters arise including annual review PC meeting Minutes refer to authority acted on
<ul style="list-style-type: none"> Financial risk; lack of control, inappropriate use of monies 	M/H	L	<ul style="list-style-type: none"> Agreed processes in place to control expenditure and income Ensure adequate Fidelity Guarantee and Officers Liability Insurance
<ul style="list-style-type: none"> Budget exceeded 	M	M	<ul style="list-style-type: none"> Produce detailed financial profile based budget from demands for forthcoming year Raise Precept based on priority needs Monitor forecast outturn throughout year Monitor and maintain adequate Reserves
<ul style="list-style-type: none"> Clerk's approach and commitment to the role gives rise to concern. 	H	L	<ul style="list-style-type: none"> Manage relationship with clerk Establish appropriate communication arrangement between Clerk and Chair Address arising personnel and performance concerns Ensure adequate provision and procedures in place for satisfactory day to day operation Monitor procedures and adherence to them

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Ashton Hayes and Horton cum Peel Parish Council

<ul style="list-style-type: none"> • Too few Parish Councillors 	M	L	<ul style="list-style-type: none"> • Public Elections • Promote role of PC • Co-opt PC members
<ul style="list-style-type: none"> • Planning applications inappropriately reviewed 	M	L	<ul style="list-style-type: none"> • Keep under regular review CWaC planning register for planning applications • 2 PC members review applications which after discussion appear to require this • Standard template based on NP used to evaluate applications • Planning comments reviewed by PC members before agreed to submit to CWaC
<ul style="list-style-type: none"> • Health & Safety risks to Councillors, Employees and volunteers 	H	L	<ul style="list-style-type: none"> • Provide H&S policy and responsibilities • Appoint lead councillor for H&S • Provide appropriate training to employees and members • Carry out risk assessment as and when required and implement appropriate action plan • Ensure adequate Public & Products Liability and Employer Liability Insurance • Keep abreast of new requirements /changes in H/S regulations via CHALC
<ul style="list-style-type: none"> • Assets (e.g. buildings and equipment) not maintained as required 	M	L	<ul style="list-style-type: none"> • Put in place maintenance agreements where appropriate • Regularly review state of assets • Repair /replace assets when not in good condition
<ul style="list-style-type: none"> • Information not managed adequately 	H	M	<ul style="list-style-type: none"> • Ensure information is only kept for justified/declared reasons • Keep Information secure both in terms of access and secured against loss • Access codes/passwords to information and website to be kept secure by sole user, with emergency codes provided by clerk to chairman in a sealed envelope for emergency use only. • Address as appropriate Freedom of Information requests

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LOCAL COUNCIL
AWARD SCHEME
GOLD



Ashton Hayes and Horton cum Peel Parish Council

<ul style="list-style-type: none"> Issues and concerns raised not effectively dealt with 	M	L	<ul style="list-style-type: none"> Record issues raised and agree action at PC meeting Monitor and report back on progress at PC meeting
<ul style="list-style-type: none"> Parish Councillor conflict or pecuniary interest 	H	L	<ul style="list-style-type: none"> Declared when appointed to role Check for these at each and every PC meet
<ul style="list-style-type: none"> Failure of audit 	M	L	<ul style="list-style-type: none"> Carry out agreed improvements and resolutions
<ul style="list-style-type: none"> Failure to follow policies and procedures 	H	L	<ul style="list-style-type: none"> Policy and Procedures manual maintained by clerk and externally reviewed by Quality Process

IMPACTS

- H - Causes significant personal distress, financial implications (e.g. >£5000), breach of PC mandate, breach of legal requirements e.g. GDPR
- M - Temporary breakdown of communication, loss of confidence in the PC, financial implications <£5000, Audit significant issues, processes not adequately adhered to
- L - Short term less significant implications

LIKELIHOOD

- H - 66-100% likely
- M - 33-66% likely
- L – 1-33% likely

Assessed By: Cllr Dossett
 Reviewed by: Cllr Craven
 Reviewed by: Cllr Craven
 Reviewed by: Cllr Craven
 Reviewed by: Cllr Craven
 Reviewed by Cllr Craven

Date: 11th May 2020
 Date: 14th February 2022
 Date: 13th March 2023
 Date: 12th March 2024
 Date: 10th March 2025
 Date 25th February 2026
 Next review date: March 2027

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Annual Internal Audit Report 2025/26

ASHTON HAYES AND HORTON-CUM-PEEL PARISH COUNCIL

www.ashtonhayesparishcouncil.gov.uk PLEASE WEBSITE/WEBPAGE ADDRESS

During the financial year ended 31 March 2026, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2025/26 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Cash payments were properly supported by receipts, all cash expenditure was approved and VAT appropriately accounted for.			✓
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2024/25, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2024/25 AGAR tick "not covered")	✓		
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2025/26 AGAR period, were public rights in relation to the 2024-25 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2024/25 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. The authority has complied with laws, regulations & proper practices relating to digital and data compliance.	✓		
P. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

11/04/2026

Kath Lloyd

Signature of person who carried out the internal audit

Date 11/04/2026

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

ASHTON HAYES AND HORTON-CUM-PEEL PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Agreed		‘Yes’ means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors’ rights in accordance with the requirements of the Accounts and Audit Regulations.			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority’s accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.			<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A <i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.			<i>has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.</i>

***Please provide explanations to the external auditor on a separate sheet for each ‘No’ response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

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Section 2 – Accounting Statements 2025/26 for

ASHTON HAYES AND HORTON-CUM-PEEL PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
1. Balances brought forward	46,456	39,950	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	18,770	19,920	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	3,175	106,647	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	8,609	10,233	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	19,842	120,153	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	39,950	36,131	<i>Total balances and reserves at the end of the year. must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	39,950	36,131	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	268,876	7,501	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	0	0	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?	✓		<i>For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.</i>

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.

SIGNATURE REQUIRED

Date

DD/MM/YYYY

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Smaller authority name: **ASHTON HAYES AND HORTON-CUM-PEEL PARISH COUNCIL**

**NOTICE OF PUBLIC RIGHTS AND PUBLICATION
OF UNAUDITED ANNUAL GOVERNANCE &
ACCOUNTABILITY RETURN**

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2026

**Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)**

NOTICE	NOTES
<p>1. Date of announcement Monday 1st June 2026(a)</p> <p>2. Each year the smaller authority’s Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities’ Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review.</p> <p>Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2026, these documents will be available on reasonable notice by application to:</p> <p>(b) Mrs T Ryall-Harvey (Clerk) 07784 486 767 Clerk@ashtonhayesparishcouncil.gov.uk</p> <p>commencing on (c) Wednesday 3 June 2026</p> <p>and ending on (d) Tuesday 14 July 2026</p> <p>3. Local government electors and their representatives also have:</p> <ul style="list-style-type: none"> • The opportunity to question the appointed auditor about the accounting records; and • The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. <p>The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.</p> <p>4. The smaller authority’s AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO’s Code of Audit Practice 2024. The appointed auditor is:</p> <p>PKF Littlejohn LLP (Ref: SBA Team) 30 Churchill Place London E14 5RE sba@pkf-l.com</p> <p>5. This announcement is made by (e) Mrs T Ryall-Harvey (RFO)</p>	<p>(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below</p> <p>(b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts</p> <p>(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and exactly 30 working days before the date appointed in (d) below</p> <p>(d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July.</p> <p>(e) Insert name and position of person placing the notice – this person must be</p>

LOCAL AUTHORITY ACCOUNTS: A SUMMARY OF YOUR RIGHTS

Please note that this summary applies to all relevant smaller authorities, including local councils, internal drainage boards and ‘other’ smaller authorities.

The basic position

The [Local Audit and Accountability Act 2014](#) (the Act) governs the work of auditors appointed to smaller authorities. This summary explains the provisions contained in Sections 26 and 27 of the Act. The Act and the [Accounts and Audit Regulations 2015](#) also cover the duties, responsibilities and rights of smaller authorities, other organisations and the public concerning the accounts being audited.

As a local elector, or an interested person, you have certain legal rights in respect of the accounting records of smaller authorities. As an interested person you can inspect accounting records and related documents. If you are a local government elector for the area to which the accounts relate you can also ask questions about the accounts and object to them. You do not have to pay directly for exercising your rights. However, any resulting costs incurred by the smaller authority form part of its running costs. Therefore, indirectly, local residents pay for the cost of you exercising your rights through their council tax.

The right to inspect the accounting records

Any interested person can inspect the accounting records, which includes but is not limited to local electors. You can inspect the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records. You can copy all, or part, of these records or documents. Your inspection must be about the accounts, or relate to an item in the accounts. You cannot, for example, inspect or copy documents unrelated to the accounts, or that include personal information (Section 26 (6) – (10) of the Act explains what is meant by personal information). You cannot inspect information which is protected by commercial confidentiality. This is information which would prejudice commercial confidentiality if it was released to the public and there is not, set against this, a very strong reason in the public interest why it should nevertheless be disclosed.

When smaller authorities have finished preparing accounts for the financial year and approved them, they must publish them (including on a website). There must be a 30 working day period, called the ‘period for the exercise of public rights’, during which you can exercise your statutory right to inspect the accounting records. Smaller authorities must tell the public, including advertising this on their website, that the accounting records and related documents are available to inspect. By arrangement you will then have 30 working days to inspect and make copies of the accounting records. You may have to pay a copying charge. The 30 working day period must include a common period of inspection during which all smaller authorities’ accounting records are available to inspect. This will be 1-14 July 2026 for 2025/26 accounts. The advertisement must set out the dates of the period for the exercise of public rights, how you can communicate to the smaller authority that you wish to inspect the accounting records and related documents, the name and address of the auditor, and the relevant legislation that governs the inspection of accounts and objections.

The right to ask the auditor questions about the accounting records

You should first ask your smaller authority about the accounting records, since they hold all the details. If you are a local elector, your right to ask questions of the external auditor is enshrined in law. However, while the auditor will answer your questions where possible, they are not always obliged to do so. For example, the question might be better answered by another organisation, require investigation beyond the auditor’s remit, or involve disproportionate cost (which is borne by the local taxpayer). Give your smaller authority the opportunity first to explain anything in the accounting records that you are unsure about. If you are not satisfied with their explanation, you can question the external auditor about the accounting records.

The law limits the time available for you formally to ask questions. This must be done in the period for the exercise of public rights, so let the external auditor know your concern as soon as possible. The advertisement or notice that tells you the accounting records are available to inspect will also give the period for the exercise of public rights during which you may ask the auditor questions, which here means formally asking questions under the Act. You can ask someone to represent you when asking the external auditor questions.

Before you ask the external auditor any questions, inspect the accounting records fully, so you know what they contain. Please remember that you cannot formally ask questions, under the Act, after the end of the period for the exercise of public rights. You may ask your smaller authority other questions about their accounts for any year, at any time. But these are not questions under the Act.

You can ask the external auditor questions about an item in the accounting records for the financial year being audited. However, your right to ask the external auditor questions is limited. The external auditor can only answer 'what' questions, not 'why' questions. The external auditor cannot answer questions about policies, finances, procedures or anything else unless it is directly relevant to an item in the accounting records. Remember that your questions must always be about facts, not opinions. To avoid misunderstanding, we recommend that you always put your questions in writing.

The right to make objections at audit

You have inspected the accounting records and asked your questions of the smaller authority. Now you may wish to object to the accounts on the basis that an item in them is in your view unlawful or there are matters of wider concern arising from the smaller authority's finances. A local government elector can ask the external auditor to apply to the High Court for a declaration that an item of account is unlawful, or to issue a report on matters which are in the public interest. You must tell the external auditor which specific item in the accounts you object to and why you think the item is unlawful, or why you think that a public interest report should be made about it. You must provide the external auditor with the evidence you have to support your objection. Disagreeing with income or spending does not make it unlawful. To object to the accounts you must write to the external auditor stating you want to make an objection, including the information and evidence below and you must send a copy to the smaller authority. The notice must include:

- confirmation that you are an elector in the smaller authority's area;
- why you are objecting to the accounts and the facts on which you rely;
- details of any item in the accounts that you think is unlawful; and
- details of any matter about which you think the external auditor should make a public interest report.

Other than it must be in writing, there is no set format for objecting. You can only ask the external auditor to act within the powers available under the [Local Audit and Accountability Act 2014](#).

A final word

You may not use this 'right to object' to make a personal complaint or claim against your smaller authority. You should take such complaints to your local Citizens' Advice Bureau, local Law Centre or to your solicitor. Smaller authorities, and so local taxpayers, meet the costs of dealing with questions and objections. In deciding whether to take your objection forward, one of a series of factors the auditor must take into account is the cost that will be involved, they will only continue with the objection if it is in the public interest to do so. They may also decide not to consider an objection if they think that it is frivolous or vexatious, or if it repeats an objection already considered. If you appeal to the courts against an auditor's decision not to apply to the courts for a declaration that an item of account is unlawful, you will have to pay for the action yourself.

For more detailed guidance on public rights and the special powers of auditors, copies of the publication Local authority accounts: A guide to your rights are available from the NAO website.	If you wish to contact your authority's appointed external auditor please write to the address in paragraph 4 of the <i>Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return</i> .
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Budget Element	Due Date	Calc. %	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2026-27 Actual	2026-27 Budget	Variance	Commentary
EXPENDITURE																		
People																		
Clerk & HMRC Tax	Monthly		850	896	896	896	896	896	1,164	933	933	933	933	933	11,159	10,673	-486	Costs include VAT
Professional service	Yearly				363										363	650	287	Clerk averaged out / month
Insurance	Yearly		60												60	150	90	PC only insurance
Internal Audit	Yearly							252							252	252	0	
External audit Exemption	Yearly														334	230	-104	Increase due to processing of pension for clerk
Payroll Services	Monthly		94	24	24	24	24	24	24	24	24	24	24	24	0	0	0	
Legal Fees	Monthly														0	0	0	
General Services																		
Website	Yearly			296											336	336	0	
Parish Meeting	Yearly														280	280	0	
Gardening	Yearly			212					212						424	424	0	
Admin & Expenses																		
Expenses	Monthly		95	45	40	45	45	45	50	45	50	45	50	45	555	500	-55	Clerk expenses e.g stationary, mileage, mobile phone, postage
Training	Yearly			200											350	350	0	Clerk Training £150 £120 for Council (Inc Councilor Training) - £100 general
Chairmans allowance	1/2 Yearly														50	50	0	
CHALC Membership	Yearly		324												324	321	-3	
Other memberships	Yearly										65				65	65	0	£65 SLCC
Data Protection fee	Yearly			47											47	47	0	
Admin	Yearly			0											0	0	0	£50 General Admin
Around Ashton	Quarterly			350				350			400				1,450	1,450	0	No PC election in 2025-26
Elections	Quarterly														0	0	0	
Grants	Yearly			2,500											2,500	2,500	0	£2,500 as per Action Plan for 2025-26
Projects																		
General Grants	Yearly			45							45				90	90	0	Refreshments
Community cleanup	Bi-annual														150	150	0	£150 towards Scarescrow Event every other year
Community Events	Yearly			18		18			150			18			132	132	0	4 x mg room costs plus £50 for prizes
Plastic Free Village	Yearly								78						300	300	0	Wildflower Seed
Planting	Yearly							300							320	320	0	Purchase of additional Sandbags
Flood Mitigation	Yearly									320					0	0	0	£330 - Residents Survey, £25 towards Poppy Wealth, £20 towards Ziplite + 6 x lamp post poppies @ £15, £600 Churchyard maintenance.
Ad Hoc Beneficial Items (£137)	Yearly		330			73							600		1,003	670	-333	
Money taken from reserves to pay for															0	0	0	
Earmarked Projects															0	0	0	
Community Hub Limited															0	0	0	
Parish Rooms Costings															0	0	0	
Inflation %			0	37	40	44	44	22	85	46	26	38	39	30	444	493	54	10 divided by 2 due to 50% of costs are non-inflatable.
Contingency % of above			0	74	79	88	88	45	72	89	52	75	78	60	785	865	80	This can be allocated throughout the year.
TOTAL CASH OUT			1,659	4,005	2,251	1,188	987	1,772	2,065	1,482	1,595	1,333	1,764	1,722	21,773	21,303	470	• Items in italics removed from contingency
RECEIPTS																		
Precept	Quarterly		19,760												19,760	19,760	0	
Barclays Bank Interest	Monthly			20				20			20			17	77	77	0	
Skipton's Building Society Interest	Monthly		54	45	45	45	45	45	45	45	45	45	45	45	549	540	-9	
VAT recovery	Yearly														606	606	0	
CWAC contribution	Yearly														0	0	0	
Monies taken from Reserves	Yearly									320					320	320	0	
Parish Room Insurance	Yearly														0	0	0	
Sale of Parish Room	Yearly														0	0	0	Sale of PR - Value unknown at this time.
Other	Yearly														0	0	0	
TOTAL CASH IN			19,814	45	65	45	45	65	45	45	65	365	45	668	21,312	21,303	18,690	
Transaction Cash flow			18,155	-3,960	-2,186	-1,743	-942	-1,707	-2,020	-1,387	-1,530	-968	-1,719	-1,054	-461	2		
EARMARKED FROM RESERVES																		
Reserves at start of year																		
Balances from Earmarked Projects																		
Balance for Flood Relief Fund															0	0	0	
Earmarked for Flood Defence & Mitigation															1,586	1,586	0	
Earmarked for SID Machine Ancillaries															0	2,000	2,000	
Earmarked for installation of new 20mph															0	0	0	
Earmarked from CWAC for ward member															0	449	449	
Balances from reserves held															0	2,640	2,640	
General Reserve															0	372	372	
Reserves held for - Parish Rooms Refurbis															0	4,394	4,394	
Reserves held for Mid-term Election															0	629	629	
Reserves held for - Up to One Years Prece															0	5,000	5,000	
TOTAL RESERVES															0	19,061	19,061	
Cash in Bank			54,285	50,325	48,139	46,996	46,054	44,347	42,327	40,940	39,410	38,442	36,723	35,669	0	36,130	36,130	

**Council: ASHTON HAYES AND HORTON-CUM-PEEL PARISH
COUNCIL**

Internal Auditor Kathryn Lloyd

Year Ending: 31st March 2026

Date of Report 11th April 2026

This internal audit has been conducted in accordance with SAPPP Practitioners' Guide - March 2025 - Section 4 'Internal Audit'. It is recommended that a council completes an intermediate mid-year audit which allows any weaknesses in governance and internal controls to be corrected during the financial year and an end-of-financial-year audit.

Internal audit is the periodic independent review of a council's internal controls resulting in an assurance report designed to improve the effectiveness and efficiency of the activities and operating procedures under the council's control. Managing the council's internal controls should be a daytoday function of the council through its staff and management and not left for internal audit. It would be incorrect to view internal audit as the detailed inspection of all records and transactions of a council to detect error or fraud. This report is based on the evidence made available to me and sampling tests undertaken by me and consequently the report is limited to those matters set out below.

The council is required to take appropriate action on all matters raised in reports from internal and external audit and to respond to matters brought to its attention by internal and external audit. Failure to take appropriate action may lead to further audit enquiries being raised and the external auditor issuing a qualified opinion.

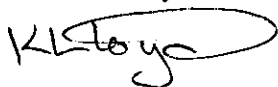
To the Chairman of Ashton Hayes and Horton-Cum Peel Parish Council

I have examined council business documents including policies, agendas & minutes, accounting and financial statements and other documents relevant to this internal audit.

I confirm that I am independent of the council, its officers and councillors and its activities and I identified no conflicts of interest to my work with this council to the best of my knowledge.

The results of this internal audit are recorded on the next page.

Yours sincerely



Kath Lloyd
Internal Auditor

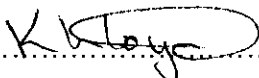
Date: 11/04/2026

Area of work checked	Outcome
Implementation of previous auditor recommendations	Evidence produced
Implementation of previous AGAR weaknesses/ recommendations	Not applicable
Key Governance Review	Evidence Produced
Transparency	Evidence Produced
Accounting	Evidence Produced
Budget	Evidence Produced
Income Control	Evidence Produced
Bank Reconciliation	Evidence Produced
Petty Cash	Not applicable
Asset Control	Evidence Produced
Risk Management	Evidence Produced
General Administration	Evidence Produced
Proper Process/Practice	Evidence Produced
Payroll/HR	No evidence of employment contract, appraisals etc
Information and Data Compliance	Evidence Produced
Year-end process	Not audited

Recommendations

Recommendations of previous auditor have been carried out satisfactorily.

The council operates a good system of internal control and governance and I am satisfied that the accounts and systems used comply with the standards expected of the Council.

Signed 

Date..... 11/04/2026.....

REGULAR PAYMENTS APPROVED

Proposal is to pass one resolution to approve regular payments as per the set budget and delgate authority to the clerk to make payments in accordance with the council's financial procedures until the end 2026-27 financial year when regular payments will be reviewed.

	Frequency	Total Approved for Year
Clerk's Salary + HMRC PAYE	Monthly	Up to budget amount.
Pension Payment	Monthly via D/D	in-line with agreed amount minuted.
Internal Audit Fees	Yearly	Up to budget amount.
External Audit Fees	Yearly	Up to budget amount.
Payroll Services	Monthly via D/D	Up to budget amount.
Website and Domain Name	Yearly	Up to budget amount.
Parish Meeting	annually	Up to budget amount.
Gardening	Bi-annually	Up to budget amount.
Clerk's Expenses	Monthly	Up to budget amount.
Training	Monthly	up to budget amount.
Chairman's Allowance	As received	Up to budget amount.
CHALC Membership	annually	Up to budget amount.
Other Memberships	annually	Up to budget amount.
Data Protection Subscription	annually	Up to budget amount.
Around Ashton Costs	Quarterly	Up to budget amount.
Grants	Annually	Up to budget amount.
Community cleanup	Bi-annually	Up to budget amount.
Community Events	As received	Up to budget amount.
Plastic Free Village	As received	Up to budget amount.
Planting	Bi-annually	Up to budget amount.
Flood Mitigation	As received	Up to budget amount.
Ad Hoc Beneficial items (S137)	As received	Up to budget amount.

Income received since the last meeting for noting:				Gross Amount	Comment
15/04/2026	Compound Interest			£53.63	Skipton's Interest Payment April
Payments made since the last meeting for approval					
Date	Payable to	Net Amour	VAT	Gross Amount	Comment
23/04/2026	University of Chester	£330.00	£0.00	£330.00	Printing of Residents Survey
Payments not yet made for approval:-					
Payable to		Net Amour	VAT	Gross Amount	Comment
HMRC PAYE		£215.13	£0.00	£215.13	PAYE Payment for May
Mrs T Ryall-Harvey		£635.24	£0.00	£635.24	Salary Tax Point 2
Mrs T Ryall-Harvey		£14.60	£0.00	£14.60	Expenses



Ashton Hayes and Horton cum Peel Parish Council

Meeting Dates for 2026-27

all meetings start at 7.15pm
and are located in the Parish Rooms, The Golden Lion, Kelsall Road,
Ashton Hayes unless otherwise advertised.

Monday 11th May 2026 – Annual Meeting

Monday 8th June 2026

Monday 13th July 2026

Monday 14th September 2026

Monday 12th October 2026

Monday 9th November 2026

Monday 14th December 2026

Monday 11th January 2027

Monday 6th February 2027

Monday 8th March 2027 (with Parish Meeting)

Monday 12th April 2027

Monday 10th May 2027 – Annual Meeting

Agenda are issued three clear days before the meeting
and are available to view on the parish council website
(<https://ashtonhayesparishcouncil.gov.uk/parish-meetings/agendas-papers-2>)

Correspondence Address:

76 Oaklea Avenue, Hoole, Chester CH2 3RE
clerk@ashtonhayesparishcouncil.gov.uk
www.ashtonhayesparishcouncil.gov.uk





Ashton Hayes and Horton cum Peel Parish Council

ROLES AND RESPONSIBILITIES OF COUNCIL MEMBERS for 2026-27

- Planning Committee – The advisory sub-group consisting of Cllr Dossett and Cllr Craven consider new applications. The Clerk to circulate new applications to the whole council for information.
- Around Ashton – Cllr Varey, Cllr Craven
The newsletter will continue to be a standing item on Parish Council agendas and contributions to the writing of pieces from other Cllrs would still be appreciated.
- Tarvin Educational Foundation – Cllr Craven
- AHSRA – Cllr I Ridgley.
- Cheque signatories – Cllr Varey, Cllr Dossett, Cllr Mitchell
- Footpaths – Cllr Kinsey
- Highways matters - All Parish Councillors to act as appropriate
- Speedwatch Liaison – Cllr Eadie
- Health & Safety Lead – Cllr Craven
- Financial Lead – Cllr Dossett
- Risk Assessment Lead – Cllr Mitchell
- Electronic Communications Lead – Cllr Varey
- Community Response and Resilience Planning (Red Watch Team) – Cllr Mitchell (Lead), Cllr Eadie & Cllr Varey
- Community Clean-Up – Cllr Varey & Cllr Craven
- Staffing Committee – Cllr Mitchell, Cllr Dossett (Chair) & Cllr Craven

Flooding Working Group – Cllr Eadie (Lead), Cllr Mitchell, Cllr Varey, Cllr Dossett, Gavin Connery

Speed Watch Working Group – Cllr Eadie (Lead), David Rounthwaite, Peter Wolveridge, Bob Hooks, Nicola Whitelock-Wainwright, Philip Goodall, Alan Goodall, James Lutton, Steve Clapham, Jon Critchley, Paul Varey

Correspondence Address:

76 Oaklea Avenue, Hoole, Chester CH2 3RE
clerk@ashtonhayesparishcouncil.gov.uk
www.ashtonhayesparishcouncil.gov.uk

