



# Ashton Hayes and Horton cum Peel Parish Council

**To the Members of Ashton Hayes and Horton-cum-Peel Parish Council:** You are hereby summoned to attend the Parish Council Meeting on Monday 13<sup>th</sup> April 2026 at 7.15pm to be held in the Parish Room, Golden Lion Community Hub, Kelsall Rd, Chester CH3 8BH for the transaction of the business set out below.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS  
Public Bodies (Admission to Meetings) Act 1960

Signed *Trudy Ryall-Harvey*

Clerk

06/04/2026

## AGENDA

1.	<b>APOLOGIES</b>	With explanation	
2.	<b>DECLARATION OF INTEREST</b>	Members to declare any interest under the following categories: pecuniary, outside bodies and family, friend or close associate.	Chair
3.	<b>EXCLUSION OF PRESS AND PUBLIC</b>	Council is asked to discuss excluding the Press and public for any item listed on the below Agenda. <i>The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.</i>	Chair
4.	<b>PUBLIC PARTICIPATION</b>	Reports on matters of public concern affecting the Parish. (max. of 5 mins per person unless prior agreement with Chair) <i>This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or making comments on matters affecting Ashton Hayes and Horton-cum-Peel. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.</i> <i>N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119</i> 1. Including email communications from the public	Chair  Clerk
5.	<b>EXTERNAL MATTERS</b>	1. Any external matters received since the agenda was circulated.	Clerk/Chair
6.	<b>MINUTES</b>	To approve the minutes of the Parish Council meeting held on 9 <sup>th</sup> March 26.	Chair
7.	<b>ACTIONS</b>	To note actions listed and receive additional updates on items not otherwise covered on the agenda.	Chair
8.	<b>PLANNING</b>	To note planning applications as listed on the planning register, including comments submitted since the last meeting and enforcement matters.	Chair
9.	<b>ACCOUNTS</b>	1. To approve the Cashbook Out-turn Year to Date. 2. To approve the payments that can be made in between meeting 3. To note income received and payments made or for approval.	Clerk Clerk Clerk
10.	<b>GOLDEN LION</b>	To receive a verbal update from the Community Benefit Society.	HD
11.	<b>HIGHWAYS</b>	1. Highways - To receive a verbal update on issues. 2. Speeding Update – to review a verbal update on issues raised since the last meeting.	ID SE
12.	<b>ENVIRONMENT</b>	1. Flooding – to receive a verbal report on CWaC progress with the Flood Mitigation efforts. 2. Hedging Survey – to receive a verbal update.	ID/PV/SE  ID
13.	<b>PARISH COUNCIL MATTERS</b>	1. Policies – to receive all reviewed policies and agree their adoption for 2026. 2. Scarecrow Trail – to receive a verbal update 3. Staffing Committee – to receive a recommendation from the Staffing Committee for consideration and approval.	PV PM
14.	<b>AROUND ASHTON</b>	To consider any items for inclusion in next edition of Around Ashton.	PV/ BC

DATE OF NEXT MEETING

Monday 11<sup>th</sup> May 2026 at 7.15pm – at The Golden Lion Community Hub, Kelsall Rd, Ashton Hayes, CH3 8BH.



# Ashton Hayes and Horton cum Peel Parish Council

## MEETING MINUTES

**Monday 9<sup>th</sup> March 2026, at 7.15pm in The Parish Room, Golden Lion  
Community Hub, Kelsall Road, Chester CH3 8BH.**

**Present:** Cllr R Arnold  
Cllr B Craven  
Cllr I Dossett  
Cllr R Kinsey  
**Clerk:** Mrs T Ryall-Harvey

Cllr S Eadie  
Cllr P Mitchell - Chairperson  
Cllr P Varey  
Cllr H Deynem (Ward Councillor)  
Members of the Public: 1

**APOLOGIES:** Apologies were received and accepted from Cllr I Ridgley due to ill health.

**DECLARATIONS OF INTEREST** – Cllr Kinsey declared a disclosable pecuniary interest in planning application 26/00339/FUL and undertook not to participate in any discussion or vote on the matter and agreed to leave the room unless the Chairman granted him a dispensation when this item was discussed.

**EXCLUSION OF PRESS AND PUBLIC** – no items on the agenda were excluded from the press and public.

### PUBLIC PARTICIPATION

- The member of public raised concerns regarding the condition of the footpaths in and around the village, he reported that they were muddy and dirty and he was concerned about the potential slip hazard they may cause.  
**ACTION:** Resident undertook to report it.
- The resident raised concerns about the traffic congestion outside the nursery, they reported that they considered it to be getting worse, in particular during morning or evening drop off. The resident reported that sometimes the back-up of traffic stretches to the village hall and also towards Farrells.  
**ACTION:** Write to Nursery and ask them for a copy of their traffic management plan due to traffic obstruction during morning and evening collection.

Cllr Deynem reported that Ashton House Day Nursery were in the process of applying for planning permission for change of use of a building outside of Ashton Hayes to convert to another nursery – this may resolve some of the traffic issues.

- The resident raised concerns he had received from a neighbour in relation to the disruption of electricity during recent surges.

Cllr Dossett reported that he had received communication from Scottish Power following a complaint he had submitted with regards to the power outage. He reported that the recent big outage was planned due to maintenance work being required and if residents were signed up for alerts they should have received notification of this.

Cllr Dossett also reported that Scottish Power have done a review of the area and they have reported back that the equipment is dated. They have recently undertaken maintenance work including the cutting back of trees and have identified some areas having problems with birds. He also reported that the substation in Tarvin that splits to provide electricity to Ashton Hayes requires work being carried out and they have confirmed that this work to improve the electricity supply is being planned for April and July.

**ACTION:** Cllr Dossett to try to obtain advance notice of dates of works being undertaken.

- Cllr Mitchell had received information from a resident about a scheme run by the Lions for the Green Cross – Message in a Bottle.

**ACTION:** Add information to Around Ashton.

**ACTION:** Asked if the Parish Council would fund any further bottles required after the first 50 bottles which are free.

## **EXTERNAL MATTERS**

Gowry Beat Area Parish Councils meeting – Cllr Varey reported on the meeting between the Gowry Parish Councils and the Area Beat Police Officer on 25<sup>th</sup> February.

He also confirmed the next meeting would take place on:

27th May 1800 – 1900, 19th Aug 1900 – 2000 and 11th Nov 1900 – 2000

**ACTION:** Check with Parish Councillors who can attend the next Police Meeting at the next PC meeting.

**ACTION:** Chase Area Beat Police Officer to see if he has sought any answers to the questions.

Ashton Hayes Parish Rooms – it was reported that the Charity Commission had confirmed that the Charity registered in the name ASHTON PARISH ROOMS had now been closed and as a result, it has been removed from the Charity Commissions register.

CHALC – Thinking Ahead Survey – results had been received and circulated around the Parish Council.

## **ACCEPTANCE OF MINUTES.**

It was proposed by Cllr Dossett and seconded by Cllr Craven and unanimously **RESOLVED**

**25/067** that Cllr P Mitchell, as Chairperson, sign the minutes of the Parish Council meeting of 9<sup>th</sup> February 2026 as a true and correct record.

## **ACTIONS SINCE LAST MEETING**

The Action List dated 9<sup>th</sup> February 2026 was circulated with the agenda for the attention of Parish Councillors:

- Dog Fouling – Pink Poo Campaign – Cllr Varey confirmed that the group had agreed to carry out the campaign this year in April. He had requested 3 cans of pink chalk spray at a cost of £8.99 per can plus delivery.

- Gully cleaning due to be done in December – part of flooding problem – still not being done – raise with Stuart Bateman.
- Cllr Dossett to look at the planning approval for the Barn at Knightswood due to lights that have since appeared and if this is in contravention to the planning conditions then it should be reported to Planning Enforcement.
- LLFA have confirmed that they have put forward a bid to the Quick Win Funding stream at the Environment Agency for a temporary pump for Ashton Hayes. They are still awaiting confirmation of funds, but in the meantime, they are working to secure quotes and options that may be suitable.

With regards to the permanent scheme, it has already been communicated to the Parish Council that this is currently on hold due to the EA funding restrictions announced this year which have affected our ability to put forward a bid for funding. However, they are still working to build a business case for this scheme and they hope to reopen discussions with the EA next financial year.

**ACTION:** Clerk to contact LLFA to find out about the scheme they are currently contacting residents about.

**ACTION:** Cllr Varey to check with the PROW officer regarding AHFP6 Ref: GS63217925 – Badger holes on Baker Way path.

- An update in relation to United Utilities was received from Cllr Dossett. Following a letter to the Chief Executive of United Utilities asking them to progress the matter, UU have confirmed that their land off Peel Hall Lane that is leased to Ashton Hayes Parish Council, can have the lease transferred to the Scouts Association. United Utilities are looking to progress the reassignment of the lease subject to the Scouts confirming the following information:
  - a) the full name and address of the Scout group
  - b) the name(s) and address(es) of the individual(s) within the Scout Group who will be a party to the assignment and responsible for the terms of the lease.
  - c) If appointed, the details of any legal representative who will act on your behalf.

**The following items were reported and closed on the action list:**

- Pay invoices
- Put minutes on website
- Paid amended Oliver & Co invoice.
- Emailed owners of Parish Rooms and they had confirmed that they would like to explore the transfer of the title deed and would contact their solicitors.
- Submit response to Planning application 26/00135/FUL
- Report to Planning Enforcement proposed glamping site on Knightswood land.
- Create a Plastic Initiative Webpage on the PC website.
- Double check if gullies had been reported to CWaC have been actioned and if not escalate.
- Chased the LLFA for an update on obtaining funding for temporary pump and permanent scheme.
- Report the road markings on the A54 and Ashton Lane.
- Request community clean-up equipment for 11<sup>th</sup> April.

All other actions remain outstanding and will be brought to future meetings.

## PLANNING

The council noted the Planning Register as circulated at the meeting dated 26/02/2026.

It was noted that the following planning application has been received, and a response had been agreed prior to the meeting and submitted to CWAC, as per the Parish Council's Planning Standing Orders:

- 26/00339/FUL – 41 Peel Hall Lane, Ashton Hayes, Chester CH3 8DE – Side Extension to existing bungalow and small change of use of land to residential curtilage. The Parish Council had submitted a **neutral** response to this application.

**ACTION:** Clerk to submit the Parish Council's response.

It was noted that the following outline planning application had been received since the agenda had been circulated:

- 26/00373/OUT- Land at Ashton Lane, Ashton Hayes, Chester- Erection of up to 16 dwellings (C3) and all associated infrastructure works.

Cllr Dossett provided a verbal report following the parish council's consideration of this planning application. It was noted that, following changes introduced by HMG to the number of new build homes required, CWaC was now considerably below its required new builds. This application, which isn't inconsistent with our Neighbourhood Plan, would most likely be approved. It was important that the CWaC planners were aware of conditions that the PC believed should be incorporated into any approval. The timescales for providing comments precluded any possibility of a public meeting. Cllr Deynem provided his comments and thoughts on this planning application.

**ACTION:** Clerk to submit the Parish Council's response to CWaC.

**ACTION:** Information to be shared with residents via NextDoor, Facebook and the PC Website with targeted leafleting of local residents in the area involved.

## GOLDEN LION COMMUNITY BENEFIT SOCIETY

Cllr Deynem reported on the installation of grasscrete outside the Golden Lion which would hopefully be concluded in the next few months to finish the bio-diversity element of the planning application.

*Cllr Deynem left the meeting.*

## ACCOUNTS

### Cashbook & Outturn

The year-to-date Cashbook and Outturn reports were provided to the meeting dated 26/02/2026. These were accepted.

### Bank Reconciliation

**RESOLVED 25/068** that following the review of the bank reconciliation and bank statements were provided to the meeting dated 26-02-2026 and were signed by Cllr Craven and were accepted.

### VAT Rebate

**RESOLVED 25/069** that the Clerk submit the VAT rebate application form for the sum of £2,127.89 during March 2026 to allow the rebate to be received within this financial year.

### Payroll Services

Proposed by Cllr Varey and seconded by Cllr Dossett and unanimously **RESOLVED 25/070** to move to "The Account Centre" to provide payroll services for 2026-27.

### Direct Debits

Proposed by Cllr Craven and seconded by Cllr Dossett and unanimously **RESOLVED 25/071** to continue to make payments to the ICO by Direct Debit.

### Churchyard Grant

Proposed by Cllr Dossett and seconded by Cllr Craven and unanimously **RESOLVED 25/072** to award St John the Evangelist's Church, Ashton Hayes £600 towards Ground Maintenance for 2025.

### To note income received and expenditure paid out since the last meeting.

Proposed by Cllr Dossett and seconded by Cllr Varey and unanimously **RESOLVED 25/073** that the council note and accept the income and expenditure presented to the meeting for approval as set out below:

Income received since the last meeting for noting:			Gross Amount	Comment
15/02/2026	Skipton Building Society		£55.99	Compound Interest
23/02/2026	Cheshire West and Chester Council		£371.82	Contribution toward speed reduction
02/03/2026	Bank Interest		£20.52	Barclays Bank Interest
Payments not yet made for approval:				
Payable to	Net Amount	VAT	Gross Amount	Comment
Mrs T Ryall-Harvey	£27.60	£0.44	£28.04	Clerk's Expenses
Oliver and CO	£3,137.00	£603.40	£3,740.40	Legal Fees for title deed registration of land to rear of PR
CHALC	£25.00	£0.00	£25.00	New Members Induction Training
CHALC	£40.00	£0.00	£40.00	Clerk Training
HMRC	£227.52	£0.00	£227.52	PAYE Q4
Mrs T Ryall-Harvey	£776.91	£0.00	£776.91	Salary Tax Point 12
Ashton Hayes PCC	£600.00	£0.00	£600.00	St John the Evangelist Church Grant
Ashton Hayes Primary School	£327.00	£0.00	£327.00	Printing of Around Ashton Newsletter

### **HIGHWAYS**

Speeding Update – Cllr Eadie reported that he had received three quotes for a replacement SID machine. He was looking to have the SID on a pole rather than a tripod. The Clerk confirmed that this would not be feasible due to cost restraints. The Clerk reported that Tattenhall and Tarporley Parish Councils were also looking to purchase a Speed Indicator Device and therefore it may be possible for us to get a better price if we joined forces.

### **ENVIRONMENT**

Flooding – covered earlier in the meeting.

Hedging Survey – covered earlier in the meeting.

## PARISH COUNCIL MATTERS

Policies - the list of policies were reviewed, and volunteers sought to review and bring back to the next meeting any recommendations for amendment.

Asset Register - **RESOLVED 25/074** to adopt the Asset Register as presented to the meeting for 2026.

Remove the SID machine from the Asset Register due to it no-longer functioning.  
Change noticeboard outside the shop to the updated renovated value.

Risk Assessment - Cllr Craven reported that the 'Risk Assessment Action Plan' for AHPC / Rooms Meeting will no-longer apply and therefore requested that it be cancelled.

**RESOLVED 24/075** to cancel the 'Risk Assessment Action Plan' for AHPC / Rooms Meeting and to adopt the remaining Risk Assessments as circulated at the meeting for 2026.

Annual Report – the draft Annual Report was circulated around the Parish Council for review and approved for adoption subject to the changes.

Residents Survey Cllr Varey confirmed that he was working towards pulling together a draft survey, however questions had been raised as to which demographic data should be sought as part of the survey.

Following a discussion it was voted on and agreed:

- Not to include the postcode.
- To including the Age Range.
- Not to include Gender.

It was discussed whether we should encourage all adults (18 or older) to complete the survey or just ask for one copy per household. It was agreed that one survey would be delivered to each household, but a link be included so that additional adults within a household wishing to complete the survey, can do so either online or by downloading their own copy from the PC website.

Parish Meeting Arrangements It was confirmed that all groups had been invited to attend and a number had confirmed their attendance. The clerk was waiting on all of the reports to be submitted. The Golden Lion had been booked and numbers would be confirmed for catering purposes prior to the meeting.

Buffet to be served at 7.45pm.

## AROUND ASHTON

Nothing raised – discuss at next meeting.

## DATE OF NEXT MEETING

The next meeting of the Parish Council will take place on Monday 13<sup>th</sup> April 2026 at 7.15pm in the Parish Room, Golden Lion Community Hub, Kelsall Road, Ashton Hayes CH3 8BH.

The meeting closed at 22.03

Signed:.....

Dated:.....

# ACTION LIST

Action:		Undertaken by	Status
<b>Public Participation:</b> – Monitor progress of two hedges that CWAC have passed to Stewards. – Report Streetlights requiring reporting to CWaC  – Investigate further inconsiderate parking on Church Road in December.  – Write to Ashton House Day Nursery and ask for a copy of their Traffic Management Plan. - Contact SP and ask for exact dates for improvement work being carried out.		ID Cllrs Craven/ Dossett Cllr Eadie  Clerk  I Dossett	
<b>External Matters:</b> - At next meeting check with PC who can attend Police Meeting - Chase Beat Officer for response to questions raised at last meeting		Clerk Clerk	
<b>Accounts:</b> - Pay approved invoices  – Put minutes on website		Cllrs Dossett / Varey / Mitchell Clerk	Completed  Completed
<b>Planning:-</b> - Submit response to 26/00339/FUL - Submit response to 26/00373/OUT - Share information about planning application 26/00373/OUT on NextDoor, Facebook and PC website		Clerk Clerk PV	Completed Completed Completed
<b>Environmental Matters:</b> - Draft public consultation survey and circulate around the PC - Chase CWaC as to when the Section 19 report will be carried out for the 2024 flooding. - Chase with CWaC LLFA for an update as to when they would be applying for funding for the proposed additional pipe to remove water from Gongar Lane. - Create the early warning action group process as proposed at the recent resident’s meeting. - Draft action plan for an Early Warning Action Group.  - Cllr Mitchell and Cllr Varey to review the Community Resilience Plan.  - Contact LLFA to find out about the scheme they are currently contacting residents about.		Clerk/PV Cllr Deynem/ CWaC  Cllr Mitchell  Cllr Mitchel / I Dossett Cllr Mitchell / Cllr Varey Clerk	Completed
<b>Highways:</b> - CWaC investigating the flooding on Peel Hall Lane. - CWAC to change the status of Shay Lane to be gated - Take SID to see if it can be repaired – waiting on obtaining 3 quotes for repair. - Report marketing signs on A54 and Ashton Lane, Ashton Hayes		CWaC S Bateman Cllr Eadie Cllr Dossett/Clerk	Ongoing Ongoing
<b>PROW:</b> - Reported PROW obstructions on AHFP6 Ref: GS632617925 - Badger holes by Baker Way path through Cllr Kinsey’s Land CWAC PROW consulting with external Ecologist - Check with PROW officer a=regarding AHFP6 for update.		PROW officer  Cllr Varey	On-going
<b>Parish Council:</b> Chase Golden Lion Community Benefit Society regarding registering a charge on the land that is currently used as the Car Park at the Golden Lion. Grant Process for 2025-26 - completion report to be provided by Village Hall – end of March 2026			
<b>Around Ashton:</b> - Message in a bottle scheme			
<b>Edition</b>	<b>Publication Date</b>	<b>Deadline for Receipt of Articles</b>	
Summer	Monday 1st June 2026	Friday 8th May 2026	
Autumn	Monday 31st August 2026	Friday 7th August 2026	

Winter	Monday 30th November 2026	Friday 6th November 2026			
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## Ashton Hayes Parish Council Planning Register 2022-23

Received	No.	Location	Description	PC Observation	Result
Tuesday 10th May 2022	PL421249347	Proposed new Agricultural Access to Village Farm, Church Road Ashton CH3 8AB	Reported lack of dropped kerb on entrance to new agricultural access to Village Farm.	Reported to Planning Enforcement	

## Ashton Hayes Parish Council Planning Register 2023-24

8.	Fri 08 Sep 2023	Timadon Delamere Road Ashton Hayes Chester CH3 8AH	Relocation, extension and conversion of existing built form to create a single unit of holiday accommodation	Supported	Awaiting Decision
	Fri 26 Jan 2024	Dunham Barn, Longley Lane, Kelsall CW6 0TG	The installation of a pole with camera's	Reported to Planning Enforcement	

## Ashton Hayes Parish Council Planning Register 2024-25

	Mon 23rd Sep 2024	Ashwood Barn, Shay Lane Kelsall Tarporley CW6 0UT	Cement Mixers and large vehicles reported to attend the site on 20th Sept which PC believe may mean he is undertaking work prior to the appeal being agreed.		
	21/02/20 25	1 Brookside, Ashton Hayes CH3 8BZ OLD	new 7+ft high fence erected along the boundary of 1 Brookside in Ashton Hayes.		

## Ashton Hayes Parish Council Planning Register 2025-26

1.	Thu 20 Mar 2025	Potters Barn Ashton Lane Ashton Hayes Chester CH3 8AA	Single storey extension	Neutral	Approved
2.	Wed 23 Apr 2025	The Golden Lion Kelsall Road Ashton Hayes Chester CH3 8BH	Erection of a single storey front porch over the main entrance door to the front of the pub.	Supported	Approved
3.	Wed 28 May 2025	5 Horton Hall Barns Horton Lane Chester Cheshire CH3 8NU	First floor extension to dwelling	Neutral	Refused

4.	Mon 14 Jul 2025	25/02156/TPO	Bottom Lodge Church Road Ashton Hayes Chester CH3 8AB	T1 (Oak) - undertake pollarding to reduce the tree to an approximate height of 10 metres, pruning back to suitable inner sub-lateral growth points in accordance with BS3998:2010 Tree Work recommendations	Neutral	Approved
5.	Tue 02 Sep 2025	25/02738/FUL	Peel Hall Gongar Lane Mouldsworth Chester CH3 8AY	Construction of an all weather horse exercise area with post and rail fencing as part of the existing equine business.	Neutral	Awaiting Decision
6.	Fri 26 Sep 2025	25/03034/CAT	The Ranch House Pentre Lane Ashton Hayes Chester CH3 8BX	Two leaning fir trees (marked P 1 on site plan) at the end of the drive - request to remove both trees (renewal of 23/00032/CAT)	Support	Decided
7.	Wed 01 Oct 2025	25/03087/FUL	1 Peel Hall Park Peel Hall Lane Ashton Hayes Chester CH3 8AZ	Erection of single storey side extension.	Neutral	Approved
8.	Fri 31 Oct 2025	25/03428/AGR	Land At Old Lane Ashton Hayes Chester	Erection of steel framed agricultural building	Not consulted on	Withdrawn
9.	Wed 19 Nov 2025	25/03159/FUL	Land To The North of Delamere Lane Ashton Hayes Chester	Erection of a general agricultural storage barn	Neutral	Awaiting Decision
10.	Wed 10 Dec 2025	25/03942/PIP	Land at Delamere Road, Ashton Hayes, Chester	Construction of a dwelling house	Object	Awaiting Decision
11.	Thu 11 Dec 2025	25/03884/AGR	Land At Old Lane Ashton Hayes Chester	Erection of steel framed agricultural building	Not consulted on	Refused Requires Permission
12.	Thur 8 Jan 2026	25/03992/FUL	41 Peel Hall Lane Ashton Hayes Chester CH3 8DE	Single storey side extension to existing bungalow	Neutral	Decided - Withdrawn
	Tues 10 <sup>th</sup> Feb 2026	EN797218413	Field with barn on Knightwood land	Notification from Woodland Champions Club for small glamp site		
13.	Fri 16 Jan 2026	26/00135/FUL	Parish Room West End Ashton Hayes Chester CH3 8DG	Change of use from Parish Meeting Room to Residential Dwelling including addition of single window to front and rooflights	Supported	Awaiting Decision
14.	Mon 02 Feb 2026	26/00339/FUL	41 Peel Hall Lane Ashton Hayes Chester CH3 8DE	Side extension to existing bungalow and small change of use of land to residential curtilage.	Neutral	Awaiting Decision

Budget Element	Due Date	Calc. %	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2025-26 Actual	2025-26 Budget	Variance	Commentary
<b>EXPENDITURE</b>																		
Recs	Monthly		822	822	822	755	756	1,139	776	777	1,005	777	777	1,004	10,232	9,384	848	Costs include VAT
Clerk & HMRC Tax	Yearly									214					1,264	1,300	36	Clerk averaged out / month
Professional services	Yearly		57		1,050										3	60	3	PC & Parish Rooms
Internal Audit	Yearly								252						252	252	0	
External audit Exemption	Yearly								1,27	21					292	318	26	reduction due to one member of staff from October payroll
Payroll Services	Monthly		2,915	1,970	150			1,950	380						7,944	8,000	556	Residual monies towards Legal Fees, Disbursement and Estate
Legal Fees	Monthly																	
General Services	Yearly														511	779	267	Domain Name - £300 per year in February.
Website	Yearly									0					0	0	0	Word Press Subscription for 1 year £13 - Cancelled
Pub license	Quarterly		40	90	185			90	18					199	437	500	63	Transferred responsibility to paying Pub Licence to G.L.C
Room Hire	Quarterly								231						416	500	84	£10 towards PR Room Hire
Gardening	Monthly		53	22	15	73	26	26	110	34	15	56	56	28	487	500	13	£10 towards Primary School Room Hire
Expenses	Monthly								36			25	55	100	313	350	37	
Training	1/2 Yearly													43	43	50	7	Clerk expenses e.g stationary, mileage, mobile phone, postage
Chairmans allowance	Yearly		316									40			316	315	-1	Clerk Training £150 £100 for Council (New Councilor Training - £100 general)
CHALC Membership	Yearly														51	112	61	
Other memberships	Yearly														47	38	-12	£60 NALC, £50 SLCC
Data Protection fee	Yearly														0	180	180	£50 General Admin
Admin	Quarterly							312			293			237	1,103	1,500	397	No PC election in 2025-26
Around Ashton	Quarterly														0	0	0	
Electons	Yearly			2,500											2,500	2,500	0	£1,500 as per Action Plan for 2025-26
Grants	Yearly														0	0	0	no allowance due to Community Group holding money toward
General Grants	Bi-annual														0	0	0	replacement pads
Defibrillator	Community cleanup														90	90	0	Refreshments
Community Events	Community Events														250	250	0	£2150 towards Scarescrow Event every other year
Planting	Planting														300	300	0	Wildflower Seed
Flood Mitigation	Flood Mitigation							360	20					600	320	0	Purchase of additional Sandbags	
Ad Hoc Beneficial Items (\$137)	Ad Hoc Beneficial Items (\$137)														660	660	-320	£25 towards Poppy Wreath, £20 towards Ziplines +15 x lampost poppies @ £15, £600 Churchyard maintenance.
Money taken from reserves to pay for	Money taken from reserves to pay for														0	2,460	2,460	
Earmarked Projects	Earmarked Projects									100,000					100,000	0	-100,000	£250 towards Public Events & £200 towards Press Announcements
Community Hub Limited	Community Hub Limited														3,740	450	-3,290	£10 divided by 2 due to 50% of costs are non Inflation.
Parish Rooms Costings	Parish Rooms Costings														0	928	928	This can be allocated throughout the year.
Inflation %	Inflation %		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Contingency % of above	Contingency % of above		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>TOTAL CASH OUT</b>			<b>4,203</b>	<b>5,864</b>	<b>2,485</b>	<b>1,013</b>	<b>789</b>	<b>1,960</b>	<b>3,500</b>	<b>101,425</b>	<b>1,312</b>	<b>898</b>	<b>984</b>	<b>5,952</b>	<b>130,386</b>	<b>32,881</b>		<b>* Items in Italics removed from contingency</b>
<b>RECEIPTS</b>																		
Precept	Quarterly	4.50%	19,920								114			21	19,920	19,920	0	
Barclays Bank Interest	Monthly	1.35%	74	72	73	66	68	65	59	61	59	61	56	48	193	68	-125	
Skipton's Building Society Interest	Monthly													2,128	761	480	-281	
VAT recovery															2,128	825	-1,303	
CWAC contribution								455					372		826	0	-826	
Carryover from 2024-25															0	0	0	
Monies taken from Reserves			2915	1,970		150			1930	380					7,945	11,140	3,795	
Parish Room Insurance															0	0	0	
Sale of Parish Room					525				101,950	214				3,740	739	450	-289	5050 contribution + Building Insurance -£300 credit on insurance due to sale of PR
Other									51						105,690	0	-105,690	Sale of PR - Value unknown at this time.
<b>TOTAL CASH IN</b>			<b>22,909</b>	<b>2,042</b>	<b>627</b>	<b>216</b>	<b>68</b>	<b>548</b>	<b>103,990</b>	<b>655</b>	<b>173</b>	<b>61</b>	<b>428</b>	<b>5,937</b>	<b>137,653</b>	<b>32,883</b>	<b>104,770</b>	
Transaction Cash flow			18,706	-3,823	-1,859	-797	-721	-1,412	100,490	-100,770	-1,139	-837	-556	-15	7,267	2		
<b>EARMARKED FROM RESERVES</b>																		
2025-26 Reserves at start of year															Remaining Reserves carried over to 2026-27			
Parish Rooms			11,714	1,970		150			1,930	380				3,740	629			
Flood Relief, Defence & Mitigation			3,586												3,586			
SID Machine Ancillaries			449												449			
20mph Speed Reduction around Golden			2,640										372		3,012			
General Reserve			2,500												4,394			
Mid-term Election Expenses			19,061												5,000			
Up to 1 years Precept Provision															19,920			
<b>TOTAL RESERVES</b>			<b>39,950</b>												<b>36,990</b>			
<b>Cash in Bank</b>			<b>55,741</b>	<b>49,949</b>	<b>48,090</b>	<b>47,143</b>	<b>46,422</b>	<b>45,009</b>	<b>143,569</b>	<b>42,419</b>	<b>41,280</b>	<b>40,443</b>	<b>39,887</b>	<b>39,872</b>	<b>44,256</b>			

# ASHTON HAYES and HORTON-cum-PEEL PARISH COUNCIL

Bank Reconciliation to Cashbook 2025-26  
Presented at Council Meeting 13th April 2026

Balance shown on Cashbook	£36,130.56
Accounts at 1st April 2026	
Barclays Current Account	£2,134.96
Barclays Deposit Account	£2,893.76
Skipton's Community Savings Account	£31,101.84
Less: Unpresented Payments	
TOTAL	<b>£36,130.56</b>
Less: Payments on Cashbook not yet made:	
Plus: Deposits on Cashbook not yet credited	£0.00
TOTAL	<b>£36,130.56</b>
<b>Reconciliation</b>	<b>YES</b>

ASHTON HAYES PARISH COUNCIL

Ashton Hayes PC >

**£2,134.96**

Available balance

Last night's balance £2,134.96

ASHTON HAYES PARISH COUNCIL

Ashton Hayes PC - Deposit >

**£2,893.76**

Available balance

Last night's balance £2,893.76

**Skipton's Building Society**

## Community Saver Issue 10 Monthly

<p>Current Balance <span style="color: purple; font-weight: bold; font-size: 1.2em;">?</span></p> <p style="font-size: 1.5em; font-weight: bold; color: purple;">£31,101.84</p>	<p>Available Balance: <span style="float: right;">£31,101.84</span></p> <p>Current interest rate (gross)% <span style="float: right;">2.03%</span></p> <p><small>^</small></p> <p>Maturity Date: <span style="float: right;">N/A</span></p>
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Income received since the last meeting for noting:				Gross Amount	Comment
14/03/2026	Skiptons			£48.36	Compound Interest
13/03/2026	HMRC VTR			£2,127.86	VAT Rebate for 2025-26
<b>Payments made between meetings for noting:</b>					
17/03/2026	CHALC			£35.00	Training - Procurement
17/03/2026	The Golden Lion			£199.00	Refreshments for Parish Meetings
17/03/2026	The Golden Lion			£42.45	Chairman's Allowance
<b>Payments not yet made for approval:-</b>					
	<b>Payable to</b>	<b>Net Amount</b>	<b>VAT</b>	<b>Gross Amount</b>	<b>Comment</b>
	Mrs T Ryall-Harvey	£83.85	£11.00	£94.85	Clerk's Expenses
	HMRC	£227.72	£0.00	£227.72	PAYE
	Mrs T Ryall-Harvey	£776.91	£0.00	£776.91	Salary Tax Point 1

15.	Wed 18 Feb 2026	26/00373/OUT	Land at Ahston Lane, Ashton Hayes, Chester	Erection of up to 16 no. dwellings (C3) and all associated infrastructure works	Response Submitted	
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Clerk: *Mrs T Ryall-Harvey*  
31/03/2026



# Ashton Hayes and Horton cum Peel Parish Council

## Policies – Review Schedule

Index	Policy	Date Agreed	Date Last Reviewed	Date Next Reviewed	Who to review
PO01	Anti-Harassment & Bullying Policy	April 25	April 25	April 26	PM
PO02	Communications Protocol Policy	Mar 22	April 25	April 26	PV
PO17	Community Engagement Policy	April 25	April 25	April 26	SE
PO03	Complaints Policy	April 25	April 25	April 26	ID
PO04	Equality, Diversity and Inclusion Policy	Feb 19	April 25	April 26	RA
PO16	Grant Awarding Policy	Sept 23	Jan24	May 25	RA
PO05	Health & Safety Policy	Mar 19	April 25	April 26	PM
PO13	Information and Data Protection Policy	Oct 22	April 25	April 26	PV
PO06	Information Retention and Archiving Policy	Sept 19	April 25	April 26	PV
PO15	Investment Policy	Dec 22	April 24	April 25	ID
PO07	Privacy Policy	Nov 19	April 25	April 26	PM
PO08	Reserves Policy	Mar 20	April 24	April 25	RK
PO14	Scheme of Delegation Policy	Oct 22	April 25	April 26	SE
PO09	Staff Absence Policy	April 25	April 25	April 26	PM
PO12	Training and Development Policy	April 25	April 25	April 26	PM
PO10	Volunteer Policy & Procedures	April 25	April 25	April 26	PV
PO11	Zero Tolerance Policy	Jan 20	April 25	April 26	SE

## Statutory Statements – Review Schedule

Index	Policy	Date Agreed	Date Last Reviewed	Date Next Reviewed	Who to review
SS01	Website Accessibility Statement	Feb 20	April 25	April 26	PV



# Ashton Hayes and Horton cum Peel Parish Council

## Procedures – Review Schedule

Index	Document	Date Agreed	Date Last Reviewed	Date Next Reviewed	Who to review
PR01	Code of Conduct	May 22	April 25	April 27	
PR02	Disciplinary Procedure	Jan 20	April 25	April 26	PM
PR03	Financial Regulations	Sept 19	April 25	April 26	ID
PR04	Planning Committee	Jun 22	April 25	April 26	ID
PR05	Publication Scheme	April 25	April 25	April 26	RK
PR06	Staff Grievance Policy & Procedure	April 25	April 25	April 26	PM
PR07	Standing Orders	May 25	May 25	April 26	IR
PR08	Staffing Committee	Oct 21	April 25	April 26	PM

## Risk Management – Review Schedule

Index	Document	Date Agreed	Date Last Reviewed	Date Next Reviewed	Who to review
RM01	PC Key Risks Assessment	Mar 19	Mar 25	Mar 26	BC
RM02	PC Key Risks Assessment Action Plan	Feb 20	Mar 25	Mar 26	BC
RM03	PC Meetings Risk Assessment	Mar 19	Mar 25	Mar 26	BC
RM04	Outdoor Activities Risk Assessment	May 20	Mar 25	Mar 26	BC